



INTERNAL ASSIGNMENT - 1

Course	BBA	Introduction to Computer
Semester	1	
Total Marks:	15	

Q.1. Write answers for any two questions from below. (5 marks each – Word limit – 500)

- A. Explain various financial functions of Excel.
- B. What are folders? Explain the difference between files and folders.
- C. Explain in detail Desktop publishing software

Q.2. Write short notes on all of the following topics (1 mark each - Word limit - 100)

- A. Modem
- B. MS office 365
- C. Interconnection Communication Model
- D. Excel Built in Functions
- E. Computer Generations



INTERNAL ASSIGNMENT - 2

Course	BBA	Introduction to Computer
Semester	1	
Total Marks:	15	

Q.1. Write answers for any two questions from below. (5 marks each – Word limit – 500)

- A. Explain the functions of an operating system.
- B. Describe the various classifications of operating systems.
- C. Explain characteristics and block diagram of Computer

Q.2. Write short notes on all of the following topics (1 mark each - Word limit - 100)

- A. Types of computer applications
- B. Computer structure
- C. Types of Networks
- D. Types of processors
- E. Computer Networks