



**SURESH  
GYAN VIHAR**  
UNIVERSITY  
Accredited by NAAC with 'A' Grade

**INTERNAL ASSIGNMENT - 1**

<b>Course</b>	<b>BBA</b>	<b>Production and Operation Management</b>
<b>Semester</b>	<b>4</b>	
<b>Total Marks:</b>	<b>15</b>	

**Q.1. Write answers for any two questions from below. (5 marks each – Word limit – 500)**

- A. What is international civil aviation organization?
- B. Why plant location is necessary for proper management.
- C. Explain the role of the facilities manager

**Q.2. Write short notes on all of the following topics (1 mark each - Word limit - 100)**

- A. Plant maintenance?
- B. Automation tools
- C. Criticism of Time and Motion Study?
- D. Importance of advertisement.
- E. National Association of Purchasing Agents?



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**INTERNAL ASSIGNMENT - 2**

<b>Course</b>	<b>BBA</b>	<b>Production and Operation Management</b>
<b>Semester</b>	<b>4</b>	
<b>Total Marks:</b>	<b>15</b>	

**Q.1. Write answers for any two questions from below. (5 marks each – Word limit – 500)**

- A. Explain the term safety management.
- B. What are drone regulations and registration?
- C. Explain the physical facilities of an organization.

**Q.2. Write short notes on all of the following topics (1 mark each - Word limit - 100)**

- A. Steps in planning the layout for a new enterprise.
- B. Time and motion Study?
- C. What is ABC analysis? Explain its categories.
- D. Types of Waste handling and Transport?
- E. Future of Quality Control?