
 <b>SURESH GYAN VIHAR UNIVERSITY</b> <small>Accredited by NAAC with 'A' Grade</small>		<b>INTERNAL ASSIGNMENT - 1</b>
<b>Course</b>	<b>MBA</b>	<b>Human Resource &amp; Organizational Behaviour</b>
<b>Semester</b>	<b>1</b>	
<b>Total Marks:</b>	<b>15</b>	

**Q.1. Write answers for any two questions from below. (5 marks each – Word limit – 500)**

- A. Differentiate between formal and informal groups.
- B. What are the various methods and sources of recruitment?
- C. Define Human Resource Management. What are the salient features of Human Resource Management?

**Q.2. Write short notes on all of the following topics (1 mark each - Word limit - 100)**

- A. Approaches to Organizational Culture
- B. Meaning and Objectives of Human Resources Planning
- C. Job Evaluation Methods/ Techniques
- D. Role of a Human Resource Manager
- E. Merit Rating

 <b>SURESH GYAN VIHAR UNIVERSITY</b> <small>Accredited by NAAC with 'A' Grade</small>		<b>INTERNAL ASSIGNMENT - 2</b>
<b>Course</b>	<b>MBA</b>	<b>Human Resource &amp; Organizational Behaviour</b>
<b>Semester</b>	<b>1</b>	
<b>Total Marks:</b>	<b>15</b>	

**Q.1. Write answers for any two questions from below. (5 marks each – Word limit – 500)**

- A. Write brief note on different job evaluation methods.
- B. What are the difference earning heads of a salary structure? Explain.
- C. Explain the need for informal groups.

**Q.2. Write short notes on all of the following topics (1 mark each - Word limit - 100)**

- A. Objectives of Compensation Management
- B. Leadership styles
- C. Training Need Identification
- D. Principles and Techniques of Wage Fixation
- E. Managing Teams