



Mahal, Jagatpura, Jaipur, Rajasthan - 302017  
Email- support@sgvu.edu.in Contact-+91 8055554407

## Requisition for Transcript

1. Name of the Candidate ( IN CAPITAL LETTERS): <small>(As mentioned in 10th Std Mark Sheet)</small>	_____	Affix Your Recent Photo
2. Gender (Please Tick (✓) Mark)	: Male <input type="checkbox"/> Female <input type="checkbox"/>	
3. Father's Name ( IN CAPITAL LETTERS)	: _____	
4. Mother's Name ( IN CAPITAL LETTERS)	: _____	
5. Enrollment Number	: SGVU _____	
6. Name of the Program	: _____ Specialization _____	
7. Academic Session	: _____	
8. Complete postal address at which Provisional Certificate is to be sent.	: House/ Flat No. _____ Street _____ Area _____ Tehsil _____ City _____ Dist. _____ State _____ Pin Code <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
9. Mobile No.	: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
10. Email Address	: _____	
11. Mention Payment Details for Rs. 1200/- Payment Mode- DD in favour of "SGVU-DE" payable at Jaipur.	: Transaction ID _____ Transaction Date _____ Bank _____	

Note : Student are required to attach all his Marksheets (Self Attested) with this Application Form. Transcript will be dispatched at the Permanent Address of the student within 60 Days after submitting this Application Form, subject to university norms and successful completion of all the subjects as per the program structure. There should be no pending fees due while applying for the same. In case of any discrepancies during the process, the university will notify the student.

- Lateral Entry Student's are required to attach all Marksheets of Graduation/ Post Graduation. (Self Attested)
- Credit Transfer Student's are required to attach other Universitys Qualified Examination Marksheets.(Self Attested)

Student are required to attach the photocopy of SGVU all Marksheets received (Self Attested) with this Application Form  
In case marksheets are pending with SGVU please mention the semester \_\_\_\_\_

### Undertaking:

The Transcript may be sent by registered/ Speed post/ Courier at my risk. The University will not responsible in any way for loss in transit

(Signature of the Student)