

Examination Policy for Paper Back / Semester Back

- This policy has been defined to determine the eligibility of student to appear in next Semester Examination cycle based on his/ her academic progression in previous semesters / years which are as per the Admission Intake Batch.
 - This policy is applicable only for Internal Assessments and External Examinations for purpose of appearance in any exam cycle.
 - Student needs to successfully submit the internal assessments / labs / project reports before appearing for the final exams for theory papers.
 - In case of no assignment / lab / project submissions by students; the same would be considered as failed in subject level assessments. Refer the information related to Assignments, Lab (if any) and Project work on university website for more details.
 - In an exam cycle; for semester based progression as per admission intake batch, students who are absent for semester based exams are considered a failed for the said subjects.
 - Subjects where previous semester assignments are not submitted by the student it may be considered a “Semester Back” if the same is more than number of allowed subjects for paper back, the student cannot appear for fresh semester exam cycle before successfully completing the previous back papers. Refer the below mentioned details for clarity.
 - Last Exam Cycle Records would be considered for purpose of future semester exam cycle eligibility as per the policy.
- a) **What is Paper Back:** A student will be considered under the “Paper Back” category if he/she has failed (Internal- Assignments or External - Exams) in any subject in a semester.
- Subject or Paper whose semester based exams and assignments are pending or failed, the subject would be treated as “Paper Back” for purpose of ascertaining criteria for carrying forward to next semester exams.
 - Students can carry their “Paper Back” to next semester exam cycle; subject to the “Semester Back” policy as mentioned below.

- Students can carry forward their Paper Back for subject from every semester for MBA, BBA, MCA and BCA programs along with next semester exams as mentioned below:

Program	Subject	Passed Subjects	Paper Back Allowed in a Semester
MBA	5	2	3
BBA	4	2	2
MCA	6	2	4
BCA	5	2	3
BA	4	2	2
B.Com	5	2	3

More than above mentioned Paper Back subject in Semester, it would be considered as Semester back.

b) **What is Semester Back:** A student will be considered under the “Semester Back” category if student has more than 60% of subjects failed in a semester. Refer below details:

- A Semester is considered as “Semester Back” when there are more than allowed Paper Back in any semester MBA, BBA, BCA and MCA programs as mentioned above.
- Students can carry their Paper Back of previous semester subject to above along with any one semester which is a “Semester Back” to next semester exam cycle subject to the semester based progression as per the Intake Admission Batch.
- Two “Semester Back” cannot be carried over to next semester exams.
- Students can carry only one semester with “Semester Back” status during progression to next semester exam cycle along with any of the paper back in previous semesters.
- Students would have to clear all their previous “Paper Back” and “Semester Back” before appearing to next exam cycle and successfully completing the said program.

Program	Subject in Semester	More Paper Back than below mentioned in a Semester it is considered as “Semester Back
MCA	6	4
MBA	5	3
BCA	5	3
BBA	4	2