

Centre for Distance and Online Education (CDOE)
SGVU

Academic Calendar for the Semester: January 2025 - December 2025

This calendar outlines a structured schedule for academic counseling, workshops, conferences, training programs, assignment submission, end-term examination and other key events to ensure an enriching experience for students and faculty members.

Semester Overview

Semester Duration	January 4, 2025 - December 20, 2025
Semester commencement Program	January 4, 2025 (Saturday), Kalindi Auditorium. / July 5, 2025 (Saturday), Kalindi Auditorium
Personal Contact programme (PCP)	Every Saturday and Sunday (Detailed schedule attached) (12 sessions in each course)
Assignments Submission	January 31, 2025 & July 20, 2025 31 August and 20 Nov. 2025
Examinations	June 2025 - December, 2025
Result Declaration	July 10, 2025 & Jan 10, 2025

Orientation Program Schedule

Date: January 11, 2025 (Saturday) / July 12, 2025 (Saturday)

Time: 10:00 AM - 4:00 PM

Location: Virtual and In-Person

Session	Time	Details
Welcome Addresses	10:00 AM - 10:30 AM	By Hon'ble President and by Director, CDOE
Academic Overview	10:30 AM - 11:30 AM	Program structure, policies, and expectations by CIQA

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Workshop on ODL/ Online Learning Tools	11:45 AM - 1:00 PM	Navigation of the LMS and MOOC resources
Break	1:00 PM - 2:00 PM	
Introduction to Counseling Schedule	2:00 PM - 3:00 PM	By Coordinators
Open Q&A	3:00 PM - 4:00 PM	Student concerns and clarifications

Weekly Academic PCP(Personal Contact Programme) Schedule

Duration: January 11, 2025 - December 14, 2025

Frequency: Saturdays & Sundays

Day	Time Slots	Activity
Saturday	9:00 AM - 11:00 AM	Classes for Semester 1 to 6 Students
	11:00 AM - 1:00 PM	Classes for Semester 1 to 6 Students
	2:00 PM - 4:00 PM	Classes for Semester 1 to 6 Students
	4:00 PM - 6:00 PM	Classes for Semester 1 to 6 Students
Sunday	9:00 AM - 11:00 AM	Classes for Semester 1 to 6 Students
	11:00 AM - 1:00 PM	Classes for Semester 1 to 6 Students
	2:00 PM - 4:00 PM	Classes for Semester 1 to 6 Students
	4:00 PM - 6:00 PM	Classes for Semester 1 to 6 Students

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Workshops, Conferences, and Learning Events

Event	Date	Details
Faculty Development Program 1	February 15, 2025	Focus on ODL Pedagogy
MOOC Launch Workshop	March 1, 2025	Skills-oriented course offerings
Student Feedback Session 1	April 20, 2025	Mid-Semester Review
Training Program: Placement Skills	May 10, 2025	Resume writing, interview techniques
Annual CDOE Conference	September 5-6, 2025	Trends in Distance and Online Education
Student Feedback Session 2	October 20, 2025	End-Semester Review
Faculty Development Program 2	November 15, 2025	Leveraging AI in Education

Examination Schedule

Duration: July 5, 2025 - August 10, 2025

- Exams will be conducted in a phased manner by semester.

Semester	Exam Date
Semester 1	December, 2025 Aug,2025
Semester 2	December, 2025 `June,2025
Semester 3	December, 2025 `June,2025

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Semester 4	December, 2025 `June,2025
Semester 5	December, 2025 `June,2025
Semester 6	December, 2025 `June,2025

Assignment Schedule

Semester	Submission Deadline for 1st assignment	Submission Deadline for 2nd assignment
(Jan - June) . Semester) Semester 1 to 6	January 31, 2025	April 20, 2025
(july - December. Semester) Semester 1 to 6	August 31, 2025	Nov 20, 2025

Results Announcement

Semester		Date of Result Declaration
Semester 1 to 6		Jan 10, 2025
Semester 1 to 6		July 10, 2025

Assignment

(applicable in each course in MBA and MCA Program)

1ST Assignment: (15 marks)

Assignment coverage: Block number 1,2,3.

Assignment Number : Course Code / Assignment Number 1

Note : write to the point.

Marking:

Question from Block 1: 5 Marks

Question from Block 2: 5 Marks

Question from Block 3: 5 Marks

Assignment:

Attempt 1st long answer question from each unit of first three blocks

Submit the assignment to the course coordinator.

2nd Assignment: (15 marks)

Assignment coverage : Entire SLM

Assignment Number : Course Code / Assignment Number 2

Note : write to the point.

Marking:

Case Study : 5 Marks

Question from Block 4: 5 Marks

Question from Block 5: 5 Marks

Assignment:

Attempt analysis of any one case study from any block (from block 1 to 5) and any one question from Long answer questions - one each from each unit out of block number 4 and 5.

Submit the assignment to the course coordinator.

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How to submit assignment:

Post the assignment to the following address or upload the assignment on LMS before last date for submission:

Postal address :

SGVU - CDOE

Suresh Gyan Vihar University

Mahal Yojna, Jagatpura, Jaipur 302017

Criteria for evaluation of the assignment:

1. Coverage of the points discussed in the SLM
2. Use of additional resources, newspapers, case studies, additional books (with references)
3. Discussion of answer with examples and practical applications and connect the theory with real life situations
4. Clarity of thought and ability to write well.